

शोध एवं विकास प्रकोष्ठ
गुरु घासीदास विश्वविद्यालय
बिलासपुर (छ0ग0)

(केन्द्रीय विश्वविद्यालय अधिनियम 2009 क. 25 के
अंतर्गत स्थापित केन्द्रीय विश्वविद्यालय)

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Research and Development Cell
Guru Ghasidas Vishwavidyalaya
Bilaspur (C.G.)

(A Central University established by the Central
University Act 2009 No. 25 of 2009)

Website: www.ggu.ac.in

Phone: -07752-296248

क्र./354/शो.वि.प्र./गु.घा.वि.वि.

दिनांक-29.03.2023

आदेश

बीजघन अनुदान समिति की अनुशंसा एवं सक्षम अनुमोदनोपरांत विश्वविद्यालय में कार्यरत निम्नलिखित शिक्षकों को सत्र 2022-23 हेतु रु 1.00 लाख बीज घन प्रदाय किये जाने की स्वीकृति प्रदान की जाती है।

क्र.	शिक्षक का नाम	विभाग	स्वीकृत बीजघन राशि
1.	डॉ. बलबीर कुमार पाण्डेय, सहायक प्राध्यापक	सिविल इंजीनियरिंग	1.00 लाख रुपये मात्र
2.	डॉ. रुचि त्रिपाठी, सहायक प्राध्यापक	इलेक्ट्रॉनिक्स एण्ड कम्युनिकेशन इंजीनियरिंग	1.00 लाख रुपये मात्र
3.	डॉ. अवधेश कुमार दुबे, सहायक प्राध्यापक	भौतिकी	1.00 लाख रुपये मात्र
4.	डॉ. समरजीत सिंह, सहायक प्राध्यापक	मेकेनिकल इंजीनियरिंग	1.00 लाख रुपये मात्र
5.	डॉ. चौलानी मनपौंग, सहायक प्राध्यापक	फॉरेस्ट्री	1.00 लाख रुपये मात्र

आदेशानुसार

कुलसचिव (कार्यवाहक)

पृ.क्र.-355/शो.वि.प्र./गु.घा.वि.वि.

बिलासपुर, दिनांक-29.03.2023

प्रतिलिपि-

1. माननीय कुलपति महोदय के निज सचिव को माननीय कुलपति महोदय जी के सूचनार्थ।
2. कुलसचिव के निज सहायक को कुलसचिव जी के सूचनार्थ।
3. संकायाध्यक्षो/विभागाध्यक्षों की ओर सूचनार्थ एवं अग्रिम कार्यवाही हेतु प्रेषित।
4. विशेष कर्तव्यस्थ अधिकारी (विकास) की ओर सूचनार्थ।
5. नामित शिक्षको को सूचनार्थ एवं आवश्यक कार्यवाही हेतु प्रेषित।
6. वित्ताधिकारी, गु.घा.वि.वि. बिलासपुर की ओर सूचनार्थ।
7. आंतरिक अंकेक्षण अधिकारी, गु.घा.वि.वि. बिलासपुर की ओर सूचनार्थ।
8. मीडिया प्रभारी (मीडिया प्रकोष्ठ) को सूचनार्थ।
9. कार्यालय प्रति।

निदेशक

शोध एवं विकास प्रकोष्ठ



गुरु घासीदास विश्वविद्यालय, बिलासपुर (छ०ग०)
(GURU GHASIDAS VISHWAVIDYALAYA, BILASPUR (CG))

(A Central University established by the central University Act. 2009 No. 25 of 2009)

Bilaspur, Dated: 07/11/22

No. 280 /Dev/2022

NOTIFICATION

The Standing Committee of the Academic Council in its meeting held on 18th October, 2022 approved the draft guidelines for Research Seed Money Grants for New Faculty of Guru Ghasidas Vishwavidyalaya.

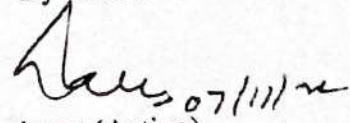
The detailed of support, duration of project, eligibility criteria, proposal evaluation, procedure for release of grant, Mid-term evaluation, terms and conditions of the scheme and specific formats are enclosed herewith.

All new faculties who have been appointed at the level of Assistant Professors against the permanent post in any Department following the specified procedure of University will be eligible to receive financial support under this scheme. The request for the project proposal duly forwarded by the Head of the Department has to be submitted to the Research Development Cell as per proposal format (Annexure-I) of the guidelines.

Accordingly, the new faculty will submit the research proposal for Seed Money Grants.

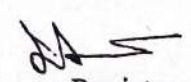
Encl: As stated above.

By Order,


Registrar (Acting)

Copy to:

1. The Secretary to the Vice-Chancellor for information to the Hon'ble Vice-Chancellor.
2. The Director, Research Development Cell/Director, Internal Quality Assessment Cell.
3. All Deans, SoS/Heads, Teaching Departments with a request to disseminate this notification and the guidelines to the newly faculty members of your department please.
4. In charge Website Cell, with a request to upload this notification and the guidelines in the University Website.
5. In charge Media Cell for information and necessary action.


Assistant Registrar (Dev.)



गुरु घासीदास विश्वविद्यालय, बिलासपुर
Guru Ghasidas Vishwavidyalaya, Bilaspur
A Central University established by the Central University Act 2009



**Guidelines for Research Seed Money
Grants for New Faculty**

Guru Ghasidas Vishwavidyalaya, Bilaspur

Guidelines for Research Seed Money Grant (RSMG) Scheme of GGV Bilaspur

I. Preamble

Research and innovation contributes directly to social wellbeing and nation building. It is the foundation for knowledge creation which is the footing of all disciplines. The Higher educational institutes particularly the IITs and central universities aspire to become research centric which may catalyse consultancy and revenue generation to make self-sustainable system. Thus, this policy is being promulgated to provide an overall framework for the promotion of a conducive environment and ecosystem for the promotion of high quality research activities and outputs. The Research Seed Grant Scheme is aimed at new faculties of GGV, Bilaspur which may be a bridge funding resources provided by the university before the first regular grant from the external funding agencies. This scheme is designed to inculcate a research environment in the cutting-edge areas of national and international standards. The main objective of this scheme is to encourage newly joined Assistant Professors towards innovative research ideas, scientific participation in technological development for the welfare of society. It is envisaged that the seed grant will motivate them to secure major research grant sponsored by national and international agencies.

Details of the Support

1. A Seed Grant maximum upto Rs 1,00,000/- (One lakh) may be provided based on the merit of the research proposal. Normally, the seed money project grant will be recommended by the expert committee. A higher amount may be considered by the Vice-Chancellor for approval in exceptional cases on recommendations by an external subject expert. All acceptance letters will be sent by the competent authority on behalf of the Research Project Development Committee, depending on the merits of the proposal after evaluation.
2. The new Assistant Professor who will be the principal investigator (PI) of the project will execute the project by utilizing the money sanctioned. The faculty has to follow the purchase procedures as per the rules of the university/GFR of GOI enforced time to time.

3. The PI may travel anywhere in India for collaborating partner institutional visits, field study, data collection, material procurement and other project related activities. However, travel expenses are subject to University norms. Travel expenses will be restricted to a maximum of 10 % of the total budget of the project.

4. All travel and miscellaneous expenses shall be with prior approval.

5. The request for the project proposal duly forwarded by the Head of the Department has to be submitted to Research/Development cell as per the proposal format (Annexure-I).

6. The project proposals submitted by newly joined Assistant Professors will be scrutinized thoroughly by the external subject experts /blind review.

II. Duration of the Project:

The duration of the project is of 1 (one) year. In exceptional cases maximum up to six months extension may be given on the recommendation of evaluation/ monitoring committee.

III. Eligibility Criteria:

1. All new faculties who have been appointed at the level of Assistant Professor against the permanent post in any Department following the specified procedure of university will be eligible to receive financial support under this scheme. The faculty must have a Ph.D. degree or substantial research work (published articles in reputed journals) or equivalent industrial experience at the time of applying for seed grant.

2. The Scheme will be open throughout the year. The faculty members are encouraged to submit the proposal within one year of their date of joining.

3. The faculty may apply only once during his/her entire tenure.

Proposal Evaluation

The request for the project proposal has to be duly forwarded by the Head of the Department to Research/Development cell as per the proposal format (Annexure-I). After the submission of the

proposal (RSMG), the Faculty member will be invited for a short presentation to highlight the novelty of the proposal to the expert committee. The expert committee would comprise of:

1	Vice-Chancellor Or VC's nominee	Chairperson
2	Dean of the School	Member
3	Director, Research & Development	Member
4	Head of the Department concerned	Member
5	Domain expert member from GGV, Bilaspur nominated by the competent authority	Member
6	Domain expert member from GGV, Bilaspur nominated by the competent authority	Member
7	External expert nominated by the competent authority	Member
8	Industry Expert / potential third party funding members.	Member (Optional)

Procedure for release of grant

The committee will submit its recommendation to the Vice-Chancellor for approval. On subsequent approval by the competent authority, a sanction order will be released from the Development section mentioning the start of the project with details of the sanctioned grant under different heads.

Mid-term Evaluation:

The PI has to make a presentation of his/her Progress Report (Annexure-II) to the Research Project Development Committee (RPDC) after six month from approval. If the progress/presentation is found to be unsatisfactory, the project may be terminated prematurely. The Research Project Development Committee (RPDC) would comprise of:

S/no	Heads	Board
1	Vice- Chancellor's nominee	Chairperson
2	Dean of the School	Member
3	IQAC Director	Member
4	Director, Research & Development	Member
5	Head of the Department	Member
6	Subject Expert nominated by Head of Department	Member
7	Subject Expert (external) nominated by Dean of School	Member

IV. Terms and Conditions of the Scheme

1. Unless extension is sought explicitly, the project is assumed to have been completed on the termination date specified, and no further expenses/extension shall be permitted.
2. The PI is responsible for ensuring that the expenses are within the budget, between budgets heads within the same overall budget should be approved by the concerned authorities of university. The budget head adjustment can be done with the approval of competent authority based on the PI's request with appropriate justification. Upon completion of the project, a final statement of expenses and variance report duly certified by the PI is to be prepared by the finance section within one month of the completion of project. Any unaccounted expenses shall be adjusted as personal.
3. Necessary acknowledgement should be provided mentioning "Research Seed Money Grant Scheme" while publishing in Journals and Conferences.
4. Stock Register should be maintained in the Departmental office for the purchase of books/journals/software(s)/chemicals etc.
5. The faculty availing project through this scheme should submit a progress report after every six months.
6. If the progress/presentation is found to be unsatisfactory, the project may be terminated prematurely.

proposal (RSMG), the Faculty member will be invited for a short presentation to highlight the novelty of the proposal to the expert committee. The expert committee would comprise of:

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4	Head of the Department concerned	Member
5	Domain expert member from GGV, Bilaspur nominated by the competent authority	Member
6	Domain expert member from GGV, Bilaspur nominated by the competent authority	Member
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3. Necessary acknowledgement should be provided mentioning "Research Seed Money Grant Scheme" while publishing in Journals and Conferences.
4. Stock Register should be maintained in the Departmental office for the purchase of books/journals/software(s)/chemicals etc.
5. The faculty availing project through this scheme should submit a progress report after every six months.
6. If the progress/presentation is found to be unsatisfactory, the project may be terminated prematurely.

7. On completion of the project, the faculty member is required to submit a detailed completion report including research articles published if any.
8. Utilization Certificate and presentation of the findings has to be submitted to the development cell within one month of the scheduled completion date.
9. The research outcome can be used to develop project proposals for further research to be submitted to external funding agencies.
10. Completion certificate will be issued only for the satisfactory project outcomes and will be decided by competent authority based on deliverable approved during project sanctioned.
11. Notwithstanding anything contained here and above, or in case of any dispute the decision/ interpretation of Vice-Chancellor of GGV shall be final and binding to all.

Annexure-I

Proposal Form for GGV Bilaspur Research Seed Money Grant (RSMG) Scheme

1. Project Title:

2. Name of the Principal Investigator with details:

a) Mobile:

b) E-mail (official):

c) Professional qualifications: (In the specified format)

a.	Broad discipline	
b.	Area of specialization	
c.	Present designation in University	
d.	Date of joining as Assistant Professor	
e.	Higher Qualification	
f.	Are you a Ph.D.?	
g.	Ph.D. awarding University	
h.	Year of award of Ph.D.	
i.	Title of the Ph.D. thesis	
j.	Post-doctoral Experience	
k.	Any other experience prior to joining current position	
l.	No. of papers published/accepted	
m.	No. of papers communicated	
n.	No. of books published/accepted	
o.	No. of books communicated	
p.	Did you receive grants from	

	any other funding agencies earlier? If yes, please specify the funding agency	
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3. Name of the co-principal Investigator (if applicable)

4. Technical brief on the proposed Project with references (not more than 500 words):

5. Methodology (not more than 500 words):

6. Objectives (in bullet points):

7. Key novelty of the proposal (250 words):

8. Plan of the proposed research work

9. Deliverables & Outcome of the Project (Technology, Prototype, Algorithms, Software etc.):

10. Parameters for monitoring effectiveness of the project (Publications/ Patents/ Experimental setup/ Products/ Prototypes etc):

11. Budget Estimate:

	Budget Head	6 months	12 months	18 months	Total
1	Consumable (attach Detail Justification)				
2	Travel (Within India) (if needed)				
3	Contingencies (upto 5% of the total sanctioned amount)				
4	Minor Equipment) with detailed breakup (attach the quotation with the specification)				

11. List of Research Publications:

Signature of the PI

Signature of the Head of Department

Annexure-II
(Format for Progress Report)
PROGRESS REPORT

Progress Report to be submitted should consist of the following Particulars.

1. Grant Number and Year
2. Date of start of project
3. Name of the P.I with Email:
4. Department
5. Proposal Title
6. Status of Grant

Amount released (Rs.)	
Expenditure	
Balance	

7. Scientific Progress Report during the above mentioned period:

Signature of the P.I.

Signature of the Head of Department.

Research Seed Money Grant (RSMG) Scheme

STATEMENT OF EXPENDITURE (2 COPIES)

[for the period _____ to _____]

1. Name of the Faculty:
2. Name of the Department and school:
3. Sanction Letter/ Order No and Date:
4. Total Sanctioned Amount (in Rupees):
5. Date of Commencement of Grant:
6. Grant received in each Installment (in Rupees):
7. Statement of Expenditure:

Sl. No.	Sanctioned Heads	Funds Allocated	Expenditure incurred (in Rs.) (first year)	Expenditure incurred (in Rs.) Second year	Balance as on (in Rs.)	Remarks, If any
1	Consumable					
2	Travel					
3	Contingencies					
4	Minor Equipment					

Signature of PI

Date

Signature of Competent financial/ audit authority:

(with seal) Date: _____

Note:

1. Expenditure under the sanctioned Heads, at any point of time should not exceed funds allocated under that Head, without prior approval of competent authority.
2. Utilization Certificate for each financial year ending 31st March has to be enclosed along with request for carry forward permission to the next financial year.